

ROSEVEARS – COVID 19 RISK ASSESMENT

Covid-19 is a new illness that can affect your lungs and airways. It is caused by a Coronavirus. Symptoms can be non-existent, mild, moderate, severe or fatal

What are the hazards ?

Spread of the Covid-19 virus

Who is at risk ?

Staff, customers, delivery drivers, contractors, self-employed fitters

Controls Required

Hand Washing

– Hand washing facilities with soap and water in place

Stringent hand washing taking place

See hand washing guidance :-

<https://www.nhs.uk/live-well/healthy-body/best-way-to-wash-your-hands/>

Drying of hands with disposable towels

Staff encouraged to protect their skin

Additional Control

Employees to be reminded on a regular basis to wash hands with soap and water for 20 seconds and the importance of drying them properly with disposable towels. Also reminded to catch coughs and sneezes in disposable tissues. Catch it, Bin it, Kill it.

Cleaning –

Frequent cleaning and disinfecting objects that are regularly touched in high use areas such as door handles, light switches, card machines etc. using appropriate cleaning products and methods

Additional Control

Rigorous checks to be carried out by management to ensure necessary procedures are being followed.

Social Distancing –

Reducing the number of people within the premises to comply with the 2 metre gap recommended by the Public Health Agency.

Taking steps to review work schedules

Redesigning processes to ensure social distancing can take place

Social distancing to be adhered to in offices and staff areas

Additional Control

Posters, leaflets and other signage on display to remind everyone of social distancing rules. Staff to be reminded on a daily basis of the importance of social distancing both in the workplace and outside.

Wearing of gloves –

Where Risk Assessment identifies wearing of gloves as a requirement an adequate supply of these will be provided. Staff will be instructed on how to remove them safely and dispose of them correctly

Additional Control

Staff to be reminded that wearing of gloves is not a substitute for good hand washing.

PPE -

Public health guidance on the use of personal protective equipment related only to healthcare settings.

Symptoms of Covid-19

If anyone becomes unwell with a continuous cough or a high temperature in the workplace they will be immediately sent home and advised to follow the stay at home guidance.

If advised that a member of staff or public has developed Covid-19 and were recently on our premises the management team of the workplace will contact the public health authority to discuss the case and identify contacts.

Additional Control

Staff to be offered support if they or a family member is affected by Coronavirus.

Drivers -

Procedures in place for Drivers to ensure adequate welfare facilities

Additional Control

Allow delivery drivers adequate breaks to avail themselves of proper welfare facilities

Mental Health –

Management will promote mental health and wellbeing awareness to staff during the outbreak